



# RecycleThatStuff.com

## Resource Solutions

**Job Title:** Route Driver  
**Reports to:** Warehouse Supervisor  
**Hours:** Full Time – Monday - Friday 7:00 am – 4:00 pm with scheduled Saturday Hours  
(Days, hours and times may vary depending on location needs)

**Job Summary:** Pick up or deliver materials using either a dry van truck or a dumpster truck. Assist warehouse personnel during down times.

**Duties Include (but are not limited to):**

Pick up scrap metals, electronics, and plastic at customer locations utilizing van body truck or hook-lift truck  
Deliver and pick up dumpsters  
Package and handle materials at customers facilities or our warehouse  
Fill out paperwork for customers and paperwork for maintenance on trucks  
Assist warehouse personnel in sorting, processing, and loading/unloading materials  
Assist in maintaining our policies, safety, and general housekeeping  
Assist at recycling events  
Perform minor maintenance on vehicles

**Skills Needed:**

Skilled at driving various types of vehicles  
Must have good communication skills  
Customer oriented personality with excellent communication skills  
Dependable, punctual attendance and be available for work as customer needs vary  
Must be available for all hours listed  
General computer knowledge and basic clerical skills

**Education:**

High school diploma or equivalent with some secondary education  
or work experience in related fields in a similar industry

**Experience Preferred:**

Previous truck driving experience  
Forklift operator experience  
Customer service experience  
Previous vehicle maintenance experience

**Requirements:**

Valid Wisconsin License with a good standing driving record – No CDL Required  
Must be 18 years or older to apply  
Must be physically capable of lifting and moving 75 lbs

**I have received and understand the above job description**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**